

Authority Budget of: **ADOPTED COPY**

Raritan Township Municipal Utilities Authority

State Filing Year **2020**

For the Period:

January 1, 2020 to December 31, 2020

www.rtmua.com

Authority Web Address

APPROVED COPY



LOCAL GOVT SERVICES
2019 DEC 17 A 11:59

Division of Local Government Services

2020 AUTHORITY BUDGET

Certification Section

2020

**RARITAN TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY
AUTHORITY BUDGET**

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Gwert CPA, RMA Date: 11/4/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Gwert CPA, RMA Date: 12/18/2019

2020 PREPARER'S CERTIFICATION

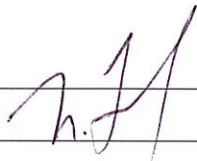
RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Ray Frank		
Title:	Chief Operator / Interim Executive Director		
Address:	365 Old York Road, Flemington, NJ 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address:	RFrank@rtmua.com		

2020 APPROVAL CERTIFICATION

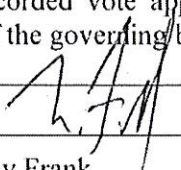
RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Raritan Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 12th day of December, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Ray Frank		
Title:	Chief Operator / Interim Executive Director		
Address:	365 Old York Road, Flemington, NJ 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address:	RFrank@rtmua.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.rtmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- ☒ The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Ray Frank

Title of Officer Certifying compliance

Chief Operator / Interim Executive Director

Signature

2020 AUTHORITY BUDGET RESOLUTION**RARITAN TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY****FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020**

WHEREAS, the Annual Budget and Capital Budget for the Raritan Township Municipal Utilities Authority for the year beginning, January 1, 2020 and ending, December 31, 2020 has been presented before the governing body of the Raritan Township Municipal Utilities Authority at its open public meeting of October 17, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$7,271,000.00, Total Appropriations, including any Accumulated Deficit if any, of \$6,676,250.00 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,493,750.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$874,750.00; and

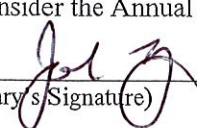
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Raritan Township Municipal Utilities Authority, at an open public meeting held on October 17, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Raritan Township Municipal Utilities Authority for the year beginning, January 1, 2020 and ending, December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Raritan Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 12, 2019.


(Secretary's Signature)

10/17/19

(Date)

Governing Body member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
John Kendzulak, Jr.	x			
Valerie Robitski				x
Lawrence Grand	x			
Gary Hazard	x			
John Tully	x			

RESOLUTION #2019 - 76

Page 2

MOTION BY: Mr. Tully

SECOND BY: Mr. Grand

ROLL CALL VOTE:	Mr. Grand	-	Yes
	Mr. Hazard	-	Yes
	Mr. Kendzulak, Jr.	-	Yes
	Mrs. Robitzski	-	Absent
	Mr. Tully	-	Yes

I certify that the above Resolution was adopted at the meeting of the Raritan Township Municipal Utilities Authority held on October 17, 2019.



Regina Nicaretta, Executive Secretary

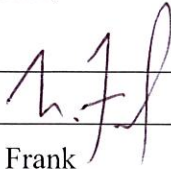
2020 ADOPTION CERTIFICATION

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Raritan Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 12th day of, December 2019.

Officer's Signature:			
Name:	Ray Frank		
Title:	Chief Operator / Interim Executive Director		
Address:	365 Old York Road, Flemington, NJ 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address:	RFrank@rtmua.com		

2020 ADOPTED BUDGET RESOLUTION

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Raritan Township Municipal Utilities Authority for the year beginning January 1, 2020 and ending, December 31, 2020 has been presented for adoption before the governing body of the Raritan Township Municipal Utilities Authority at its open public meeting of December 12, 2019; and

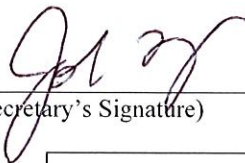
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$7,271,000.00, Total Appropriations, including any Accumulated Deficit, if any, of \$6,676,250.00 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,493,750.00 and Total Unrestricted Net Position planned to be utilized of \$874,750.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Raritan Township Municipal Utilities Authority, at an open public meeting held on December 12, 2019 that the Annual Budget and Capital Budget/Program of the Raritan Township Municipal Utilities Authority for the year beginning, January 1, 2020 and ending, December 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

12/12/19

(Date)

Recorded Vote				
Governing Body member:	Aye	Nay	Abstain	Absent
John Kendzulak, Jr.	x			
Valerie Robitski	x			
Lawrence Grand				x
Gary Hazard				x
John Tully	x			

RESOLUTION #2019 - 83

Page 2

MOTION BY: Mrs. Robitzski

SECOND BY: Mr. Tully

ROLL CALL VOTE:	Mr. Grand	-	Absent
	Mr. Hazard	-	Absent
	Mr. Kendzulak, Jr.	-	Yes
	Mrs. Robitzski	-	Yes
	Mr. Tully	-	Yes

I certify that the above Resolution was adopted at the meeting of the Raritan Township Municipal Utilities Authority held on December 12, 2019.


Regina Nicaretta, Executive Secretary

2020 AUTHORITY BUDGET

Narrative and Information Section

2020 AUTHORITY BUDGET MESSAGE & ANALYSIS

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2020 proposed Annual Budget and make comparison to the 2019 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

In the 2020 budget, revenues are projected to increase 4.4% or \$307,000.00. Total net appropriations are projected to increase by \$49,250.00 or 0.7%.

The Authority is continuing to make extensive capital improvements. These improvements require evaluation and assessment of equipment and systems. As a result, the capital budget is utilizing unrestricted net position of \$874,750.00, of which \$549,750.00 will be regenerated by the 2020 budget.

Revenue Variances

Contributed Capital – The Authority is planning a capital project for the Flemington Wet Weather Facility that will cost approximately \$520,000.00. The interlocal agreement with Borough of Flemington directs the Borough to reimburse the Authority 80% of expenditures or \$416,000.00.

Interest Earned – As a result of increasing interest rates, the Authority has been receiving increasing amount of interest on all of its bank accounts. As a result, the anticipated revenue has been increased by 20,000.00.

Appropriation Variances

Administration

Salary & Wages – The Authority increased the salary & wage line to provide an appropriation for the Authority to hire an executive director in 2020.

Other Admin Expense – Legal – The legal appropriation was increase \$30,000.00 or 50% as a result of additional costs related to the DEP C-1 River upgrade.

Other Admin Expense – Retirement Benefits – This appropriation was decreased as a result of premiums decreasing during 2019 as a result of some retirees reaching Medicare age.

1. Complete a brief statement on the 2020 proposed Annual Budget and make comparison to the 2019 adopted budget for each Revenues and Appropriations (Cont'd).

Appropriation Variances

Administration

Other Admin Expense – Computer Maintenance & Upgrade – This appropriation was increased as a result of costs related to replacement of the Authority's aging hardware.

Cost of Providing Service

Other COPS Expense – Chlorine – The Authority increased this appropriation by \$5,000 or 12.5% as a result of increased use of the chemical and increased cost of the chemical.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **(Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)**

The state of the local/regional economy has no impact on this budget as there is low unemployment and few, if any, vacant homes.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted net position is utilized for the capital budget to reduce the amount of debt to be issued.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

The Authority does not plan to make a contribution to the municipality in the current year.

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The Authority's recording of the Net Pension Liability and Net OPEB Liability as a result of GASB Statement 68 & 75 resulted in the Authority's unrestricted net position ended the fiscal year in a deficit. If the liability was not recorded, the Authority's unrestricted net position would not be a deficit. The Authority will continue to pay its contractually required contribution. If or when the Authority is informed that it must pay its unfunded liability, it will then address how the liability will be funded and the impact it will have on its rates. It would best serve the Authority and its rate payers, if the deficit was eliminated over a five to ten-year span.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

The Authority anticipates raising the user fee from \$648.00 to \$661.00 and the base fee from \$168.00 to \$171.00. They will adopt the new rates at their December 12, 2019 board meeting.

AUTHORITY CONTACT INFORMATION

2020

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Raritan Township Municipal Utilities Authority		
Federal ID Number:	22-1936771		
Address:	365 Old York Road		
City, State, Zip:	Flemington	NJ	08822
Phone: (ext.)	(908)782-7453	Fax:	(908)782-7466

Preparer's Name:	Ray Frank		
Preparer's Address:	365 Old York Road		
City, State, Zip:	Flemington	NJ	08822
Phone: (ext.)	(908)782-7453	Fax:	(908)782-7466
E-mail:	rfrank@rtmua.com		

Interim Executive Dir.:	Ray Frank		
Phone: (ext.)	(908)782-7453	Fax:	(908)782-7466
E-mail:	rfrank@rtmua.com		

Manager of Accounting and Operations:	Pam Struening		
Phone: (ext.)	(908)782-7453	Fax:	(908)782-7466
E-mail:	pstruening@rtmua.com		

Name of Auditor:	Carol McAllister		
Name of Firm:	Bowman & Company LLP		
Address:	601 White Horse Road		
City, State, Zip:	Voorhees	NJ	08043
Phone: (ext.)	(856)435-6200	Fax:	(856)435-0440
E-mail:	cmcallister@bowmanllp.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in 2018 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **30**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **\$2,173,905.88**
- 3) Provide the number of regular voting members of the governing body: **5**
- 4) Provide the number of alternate voting members of the governing body: **0**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **Yes** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*

- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).***

Commissioner's salary is set by a resolution from the municipality appointment by Township. The compensation of the plant employees is set through a negotiated union contract between the union and the commissioners. Administration employees are reviewed annually by the Board to determine if adjustments to compensation are warranted.

- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes, see attached** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **Yes, see attached** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel **No**
 - b. Travel for companions **No**
 - c. Tax indemnification and gross-up payments **No**
 - d. Discretionary spending account **No**
 - e. Housing allowance or residence for personal use **No**
 - f. Payments for business use of personal residence **No**
 - g. Vehicle/auto allowance or vehicle for personal use **No**
 - h. Health or social club dues or initiation fees **No**
 - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **Yes** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)*

- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*

Yes, the Authority was notified of repairs that need to be completed for the Flemington Equalization Tank. This project is included in the 2020 budget and is a weather sensitive project that needs to be completed during dry weather months.

- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

Yes, the Authority was fined \$1,000.00 as part of a settlement agreement related to discharged pollutants in excess of the limitation in their NJPDES Permit.

**Raritan Township Municipal Utilities Authority
FY 2020 Budget Informational Questionnaire**

The following is a summary of meal or catering expenses during FY 2018.

Employee	Description	Amount
Anthony Adams	Meal Ticket Reimbursement for 2018	\$ 290.00
Gary Arrington	Meal Ticket Reimbursement for 2018	280.00
Travis Beatty	Meal Ticket Reimbursement for 2018	300.00
John Benson	Meal Ticket Reimbursement for 2018	60.00
Daniel Clerico	Meal Ticket Reimbursement for 2018	203.00
Christopher Cooper	Meal Ticket Reimbursement for 2018	50.00
Robert Figueiredo	Meal Ticket Reimbursement for 2018	500.00
Gregory Frace	Meal Ticket Reimbursement for 2018	180.00
Raymond Frank	Meal Ticket Reimbursement for 2018	170.00
Alex Gardinsky	Meal Ticket Reimbursement for 2018	150.00
Ronald Gettel	Meal Ticket Reimbursement for 2018	270.00
Mark Hallinger	Meal Ticket Reimbursement for 2018	250.00
Gregory LaFerla	JIF Luncheon, May 2018	60.00
C. Alan Lincoln	Meal Ticket Reimbursement for 2018	170.00
Robert McGrath	Meal Ticket Reimbursement for 2018	10.00
Ethbaal Pena	Meal Ticket Reimbursement for 2018	290.00
Jeffrey Ruffin	Meal Ticket Reimbursement for 2018	260.00
Pamela Struening	AEA HR. Committee Luncheon, Sept. 2018	13.00
Michael Waisempacher	Meal Ticket Reimbursement for 2018	360.00
		<u><u>\$ 3,866.00</u></u>

The following is a summary of travel expenses for the employees listed on page N-4 during FY 2018.

Gregory LaFerla	AEA Annual Spring Convention, March 2018-Hotel Reservations & Meals	\$ 160.00
Gregory LaFerla	NJWEA 103rd. Annual Conference, May 2018-Hotel & Meals	567.00
Gregory LaFerla	Mileage Reimbursements for 2018	210.00
Pamela Struening	Harris Spectrum Conference, Sept. 2018-Hotel, Meals & Mileage	402.00
Pamela Struening	Mileage Reimbursements for 2018	39.00
		<u><u>\$ 1,378.00</u></u>

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**RARITAN TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY**

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2018 or 2019). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Raritan Township Municipal Utilities Authority																			
For the Period January 1, 2020				to December 31, 2020															
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
				Position (Can Check more than 1 Column for each person)															
				Reportable Compensation from Authority (W-2/ 1099)															
		Average Hours per Week Dedicated to Position	Commissioner	Key Employee	Highest Compensated Employee	Former Officer	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities		
Name	Title											See note below	(1)						
1 Gregory A. LaFerla	Chief Operator / Director	40	X				\$ 137,717	N/A	N/A	\$ 50,347	\$ 188,064	None					\$ 188,064		
2 Pamela A. Struening	Administrator	40	X				74,651	N/A	5,000.00	16,746	96,397	None					96,397		
3 Lori A. Buza	Commissioner	5	X		X		215	N/A	N/A	47	262	None					262		
4 Peter Kinsella	Commissioner	5	X			X	323	N/A	N/A	71	394	None					394		
5 John Kendzulak, Jr.	Commissioner	5	X				1,400	N/A	N/A	307	1,707	None					1,707		
6 Valerie Robitski	Commissioner	5	X				1,400	N/A	N/A	307	1,707	None					1,707		
7 Lawrence Grand	Commissioner	5	X				1,400	N/A	N/A	307	1,707	None					1,707		
8 Gary Hazard	Commissioner	5	X				0	N/A	N/A	0	0	Raritan Township	Committee Member	5	0	0	0		
9 John Tully	Commissioner	5	X				931	N/A	N/A	204	1,135	None					1,135		
10 Raymond Frank	Senior Crew Chief	40		X			85,342	N/A	22,452	43,944	151,738	None					151,738		
11 Charles A. Lincoln	Crew Chief	40		X			82,139	N/A	31,822	36,600	150,561	None					150,561		
12 Jeffrey Ruffin	Crew Chief	40		X			82,139	N/A	38,423	45,069	165,631	None					165,631		
13 Ethbaal Pena	Operator	40		X			79,185	N/A	48,766	21,088	149,039	None					149,039		
14 Mark Hallinger	Operator	40		X			79,185	N/A	22,120	35,261	136,566	None					136,566		
15 Gary Arrington	Operator	40		X			79,185	N/A	26,862	43,267	149,314	None					149,314		
Total:							\$ 705,212	\$ -	\$ 195,445	\$ 293,564	\$ 1,194,221	^			\$ -	\$ -	\$ 1,194,221		

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

If Not Applicable X this box Below

Raritan Township Municipal Utilities Authority

For the Period January 1, 2020

to

December 31, 2020

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	4	\$ 12,819	\$ 51,277	4	\$ 12,446	\$ 49,784	\$ 1,494	3.0%
Parent & Child	1	23,112	23,112	1	22,439	22,439	673	3.0%
Employee & Spouse (or Partner)	3	25,908	77,723	3	25,153	75,459	2,264	3.0%
Family	12	36,132	433,588	12	35,080	420,959	12,629	3.0%
Employee Cost Sharing Contribution (enter as negative -)			(139,383)			(125,822)	(13,561)	10.8%
Subtotal	20		446,317	20		442,819	3,498	0.8%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	3	4,076	12,228	3	3,996	11,988	240	2.0%
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	6	18,097	108,581	6	17,742	106,452	2,129	2.0%
Family	2	24,241	48,481	2	23,765	47,531	951	2.0%
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	11		169,291	11		165,971	3,319	2.0%
GRAND TOTAL	31		\$ 615,607	31		\$ 608,790	\$ 6,818	1.1%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Raritan Township Municipal Utilities Authority
For the Period January 1, 2020 to December 31, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Administration (See Attached)	76.44	\$ 26,353		x	
Plant Employees (See Attached)	295.97	92,004	x	x	
Total liability for accumulated compensated absences at beginning of current year		\$ 118,356			

The total Amount Should agree to most recently issued audit report for the Authority

Raritan Township Municipal Utilities Authority
For the Period January 1, 2020 to December 31, 2020

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability
Hallinger	15.31	\$ 3,359.51
Laferla	26.66	14,198.96
Nicaretta	27.97	6,712.50
Sciss	5.00	1,651.20
Struening	1.50	430.68
	<u>76.44</u>	<u>\$ 26,352.85</u>
Adams	2.63	\$ 805.71
Arrington	49.88	15,236.01
Beatty	9.13	2,779.11
Benson	17.06	5,229.32
Clerico	5.38	1,637.01
Cooper	-	-
Figueirido	12.00	3,654.72
Frace	4.31	1,313.42
Frank	59.06	19,166.10
Gardinsky	7.13	2,169.99
Gettel	16.00	4,919.04
Hallinger	41.50	12,663.24
Lincoln	25.22	7,990.14
Loudon	-	-
McGrath	5.00	1,522.80
Pena	9.81	3,022.34
Ruffin	12.06	3,814.46
Waisempacher	19.81	6,080.18
	<u>295.97</u>	<u>\$ 92,003.55</u>

Schedule of Shared Service Agreements

Raritan Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

Raritan Township Municipal Utilities Authority
For The Period September 1, 2018 to September 30, 2019

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et. Seq. Please identify each change order by name of the project.

1 None

2

3

4

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

2020 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Raritan Township Municipal Utilities Authority
For the Period January 1, 2020 to December 31, 2020

	<i>FY 2020 Proposed Budget</i>				<i>FY 2019 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	<u>Sewer</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>Total All Operations</u>	<u>Total All Operations</u>	<u>All Operations All Operations</u>
REVENUES							
Total Operating Revenues	\$ 6,810,000	\$ -	\$ -	\$ -	\$ 6,810,000	\$ 7,187,000	\$ (377,000) -5.2%
Total Non-Operating Revenues	461,000	-	-	-	461,000	25,000	436,000 1744.0%
Total Anticipated Revenues	<u>7,271,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,271,000</u>	<u>7,212,000</u>	<u>59,000</u> 0.8%
APPROPRIATIONS							
Total Administration	1,406,424	-	-	-	1,406,424	1,444,500	(38,076) -2.6%
Total Cost of Providing Services	4,687,346	-	-	-	4,687,346	4,831,505	(144,159) -3.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	<u>437,375</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>437,375</u>	<u>432,375</u>	<u>5,000</u> 1.2%
Total Operating Appropriations	6,531,145	-	-	-	6,531,145	6,708,380	(177,235) -2.6%
Total Interest Payments on Debt	145,105	-	-	-	145,105	166,620	(21,515) -12.9%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	- #DIV/0!
Total Non-Operating Appropriations	<u>145,105</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>145,105</u>	<u>166,620</u>	<u>(21,515)</u> -12.9%
Accumulated Deficit	-	-	-	-	-	-	- #DIV/0!
Total Appropriations and Accumulated Deficit	<u>6,676,250</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,676,250</u>	<u>6,875,000</u>	<u>(198,750)</u> -2.9%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	- #DIV/0!
Net Total Appropriations	<u>6,676,250</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,676,250</u>	<u>6,875,000</u>	<u>(198,750)</u> -2.9%
ANTICIPATED SURPLUS (DEFICIT)	<u>\$ 594,750</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 594,750</u>	<u>\$ 337,000</u>	<u>\$ 257,750</u> 76.5%

Revenue Schedule

Raritan Township Municipal Utilities Authority
For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget				FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	\$ 2,895,400				\$ 2,895,400	\$ 2,869,300	\$ 26,100 0.9%
Business/Commercial	1,560,300				1,560,300	1,541,000	19,300 1.3%
Industrial	1,214,300				1,214,300	1,277,400	(63,100) -4.9%
Intergovernmental	725,000				725,000	1,052,300	(327,300) -31.1%
Other	-				-	-	#DIV/0!
Total Service Charges	6,395,000	-	-	-	6,395,000	6,740,000	(345,000) -5.1%
<i>Connection Fees</i>							
Residential	75,000				75,000	75,000	- 0.0%
Business/Commercial	-				-	-	#DIV/0!
Industrial	-				-	-	#DIV/0!
Intergovernmental	-				-	-	#DIV/0!
Other	-				-	-	#DIV/0!
Total Connection Fees	75,000	-	-	-	75,000	75,000	- 0.0%
<i>Parking Fees</i>							
Meters	-				-	-	#DIV/0!
Permits	-				-	-	#DIV/0!
Fines/Penalties	-				-	-	#DIV/0!
Other	-				-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>							
Delinquent Charges	30,000				30,000	31,000	(1,000) -3.2%
Septage	298,000				298,000	329,000	(31,000) -9.4%
Other	12,000				12,000	12,000	- 0.0%
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
Total Other Revenue	340,000	-	-	-	340,000	372,000	(32,000) -8.6%
Total Operating Revenues	6,810,000	-	-	-	6,810,000	7,187,000	(377,000) -5.2%
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Contributed Capital	416,000				416,000	-	416,000 #DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
	-				-	-	#DIV/0!
Total Other Non-Operating Revenue	416,000	-	-	-	416,000	-	416,000 #DIV/0!
<i>Interest on Investments & Deposits (List)</i>							
Interest Earned	45,000				45,000	25,000	20,000 80.0%
Penalties	-				-	-	#DIV/0!
Other	-				-	-	#DIV/0!
Total Interest	45,000	-	-	-	45,000	25,000	20,000 80.0%
Total Non-Operating Revenues	461,000	-	-	-	461,000	25,000	436,000 1744.0%
TOTAL ANTICIPATED REVENUES	\$ 7,271,000	\$ -	\$ -	\$ -	\$ 7,271,000	\$ 7,212,000	\$ 59,000 0.8%

Prior Year Adopted Revenue Schedule

Raritan Township Municipal Utilities Authority

	FY 2019 Adopted Budget					Total All
	Sewer	N/A	N/A	N/A	N/A	Operations
OPERATING REVENUES						
Service Charges						
Residential	\$ 2,869,300					\$ 2,869,300
Business/Commercial	1,541,000					1,541,000
Industrial	1,277,400					1,277,400
Intergovernmental	1,052,300					1,052,300
Other						-
Total Service Charges	6,740,000	-	-	-	-	6,740,000
Connection Fees						
Residential	75,000					75,000
Business/Commercial						-
Industrial						-
Intergovernmental						-
Other						-
Total Connection Fees	75,000	-	-	-	-	75,000
Parking Fees						
Meters						-
Permits						-
Fines/Penalties						-
Other						-
Total Parking Fees	-	-	-	-	-	-
Other Operating Revenues (List)						
Delinquent Charges	31,000					31,000
Septage	329,000					329,000
Other	12,000					12,000
						-
						-
						-
						-
						-
						-
						-
Total Other Revenue	372,000	-	-	-	-	372,000
Total Operating Revenues	7,187,000	-	-	-	-	7,187,000
NON-OPERATING REVENUES						
Other Non-Operating Revenues (List)						
Contributed Capital						-
						-
						-
						-
						-
						-
Other Non-Operating Revenues	-	-	-	-	-	-
Interest on Investments & Deposits						
Interest Earned	25,000					25,000
Penalties						-
Other						-
Total Interest	25,000	-	-	-	-	25,000
Total Non-Operating Revenues	25,000	-	-	-	-	25,000
TOTAL ANTICIPATED REVENUES	\$ 7,212,000	\$ -	\$ -	\$ -	\$ -	\$ 7,212,000

Appropriations Schedule

Raritan Township Municipal Utilities Authority
For the Period January 1, 2020 to December 31, 2020

	FY 2020 Proposed Budget					FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations All Operations
OPERATING APPROPRIATIONS								
<i>Administration - Personnel</i>								
Salary & Wages	\$ 296,817					\$ 296,817	\$ 268,544	\$ 28,273 10.5%
Fringe Benefits	131,344					131,344	137,150	(5,806) -4.2%
Total Administration - Personnel	428,161	-	-	-	-	428,161	405,694	22,467 5.5%
<i>Administration - Other (List)</i>								
Other Admin Expenses (See Attached)	651,848					651,848	706,776	(54,928) -7.8%
						-	-	#DIV/0!
						-	-	#DIV/0!
						-	-	#DIV/0!
Miscellaneous Administration*	326,415					326,415	332,030	(5,615) -1.7%
Total Administration - Other	978,263	-	-	-	-	978,263	1,038,806	(60,543) -5.8%
Total Administration	1,406,424	-	-	-	-	1,406,424	1,444,500	(38,076) -2.6%
<i>Cost of Providing Services - Personnel</i>								
Salary & Wages	2,104,528					2,104,528	2,163,058	(58,530) -2.7%
Fringe Benefits	768,268					768,268	748,509	19,759 2.6%
Total COPS - Personnel	2,872,796	-	-	-	-	2,872,796	2,911,567	(38,771) -1.3%
<i>Cost of Providing Services - Other (List)</i>								
Other COPS Expense (See Attached)	1,490,600					1,490,600	1,620,388	(129,788) -8.0%
						-	-	#DIV/0!
						-	-	#DIV/0!
						-	-	#DIV/0!
Miscellaneous COPS*	323,950					323,950	299,550	24,400 8.1%
Total COPS - Other	1,814,550	-	-	-	-	1,814,550	1,919,938	(105,388) -5.5%
Total Cost of Providing Services	4,687,346	-	-	-	-	4,687,346	4,831,505	(144,159) -3.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	437,375	-	-	-	-	437,375	432,375	5,000 1.2%
Total Operating Appropriations	6,531,145	-	-	-	-	6,531,145	6,708,380	(177,235) -2.6%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	145,105	-	-	-	-	145,105	166,620	(21,515) -12.9%
Operations & Maintenance Reserve						-	-	#DIV/0!
Renewal & Replacement Reserve						-	-	#DIV/0!
Municipality/County Appropriation						-	-	#DIV/0!
Other Reserves						-	-	#DIV/0!
Total Non-Operating Appropriations	145,105	-	-	-	-	145,105	166,620	(21,515) -12.9%
TOTAL APPROPRIATIONS	6,676,250	-	-	-	-	6,676,250	6,875,000	(198,750) -2.9%
ACCUMULATED DEFICIT								
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,676,250	-	-	-	-	6,676,250	6,875,000	(198,750) -2.9%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation	-	-	-	-	-	-	-	#DIV/0!
Other						-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 6,676,250	\$ -	\$ -	\$ -	\$ -	\$ 6,676,250	\$ 6,875,000	\$ (198,750) -2.9%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 326,557.25 \$ - \$ - \$ - \$ - \$ 326,557.25

Raritan Township Municipal Utilities Authority
For The Period January 1, 2020 to December 31, 2020

		CY 2020 Proposed Budget Sewer	FY 2019 Amended Budget Sewer	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
Other Admin Expense					
Legal	1	\$ 90,000.00	\$ 90,000.00	\$ -	0.0%
Audit	2	49,500.00	49,000.00	500.00	1.0%
Accounting	3	8,000.00	8,000.00	-	0.0%
Medical	5	1,000.00	1,000.00	-	0.0%
Trustee Fee	6	6,000.00	6,000.00	-	0.0%
Insurance	10	203,300.00	204,450.00	(1,150.00)	-0.6%
Education	11	15,000.00	15,000.00	-	0.0%
Travel Expenses & Meals	12	7,000.00	10,000.00	(3,000.00)	-30.0%
Dues and Memberships	13	6,000.00	6,000.00	-	0.0%
Conferences and Seminars	14	4,000.00	4,000.00	-	0.0%
Public Advertising	16	2,500.00	3,500.00	(1,000.00)	-28.6%
Postage	17	12,500.00	14,500.00	(2,000.00)	-13.8%
Permits & Licenses Fees	18	28,500.00	28,500.00	-	0.0%
Retirement Benefits	19	170,000.00	226,000.00	(56,000.00)	-24.8%
Computer Maint & Upgrade	20	48,548.00	40,826.00	7,722.00	18.9%
		<u>\$ 651,848.00</u>	<u>\$ 706,776.00</u>	<u>\$ (54,928.00)</u>	-7.8%
Miscellaneous Administration					
Engineering	4	\$ 236,000.00	\$ 193,000.00	\$ 43,000.00	22.3%
NJIB Fees	7	5,485.00	9,520.00	(4,035.00)	-42.4%
Independent Contractors	8	49,930.00	96,510.00	(46,580.00)	-48.3%
Other Services	9	10,000.00	-	10,000.00	100.0%
Office Expense	15	25,000.00	33,000.00	(8,000.00)	-24.2%
		<u>\$ 326,415.00</u>	<u>\$ 332,030.00</u>	<u>\$ (5,615.00)</u>	-1.7%

Raritan Township Municipal Utilities Authority
For The Period January 1, 2020 to December 31, 2020

		CY 2020 Proposed Budget Sewer	FY 2019 Amended Budget Sewer	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
Other COPS Expense					
Main Treatment Facility:					
Chlorine	31	\$ 45,000.00	\$ 58,000.00	\$ (13,000.00)	-22.4%
Polymer	32	25,000.00	35,000.00	(10,000.00)	-28.6%
Sulfur Dioxide & Other	33	25,000.00	27,000.00	(2,000.00)	-7.4%
Utility - Electric	34	370,000.00	430,000.00	(60,000.00)	-14.0%
Utility - Telephone	36	26,500.00	26,500.00	-	0.0%
Utility - Natural Gas, Propane, Diesel	37	38,100.00	58,450.00	(20,350.00)	-34.8%
Sludge Disposal	40	650,000.00	675,000.00	(25,000.00)	-3.7%
Tools	41	4,000.00	4,000.00	-	0.0%
Janitorial Supplies	42	3,000.00	3,000.00	-	0.0%
Laboratory Equipment	44	17,000.00	17,000.00	-	0.0%
Pump Station & Collect System	47	88,500.00	88,438.00	62.00	0.1%
Maint - Buildings & Grounds	49	27,000.00	26,000.00	1,000.00	3.8%
Maint - Painting	50	1,000.00	1,000.00	-	0.0%
Maint - Instr. & Meter Calib./Scada	51	20,000.00	23,000.00	(3,000.00)	-13.0%
Main - Septage Tank Cleaning	54	20,000.00	20,000.00	-	0.0%
Misc Contingencies & Emergency	55	30,000.00	30,000.00	-	0.0%
Leasing Equipment	56	1,000.00	1,000.00	-	0.0%
Flemington Wet Weather Facility:					
Engineering	63	62,500.00	60,000.00	2,500.00	4.2%
Utilities	67	32,000.00	32,000.00	-	0.0%
Maint - Bldgs & Grounds	71	5,000.00	5,000.00	-	0.0%
		<u>\$ 1,490,600.00</u>	<u>\$ 1,620,388.00</u>	<u>\$ (129,788.00)</u>	-8.0%
Miscellaneous COPS					
Main Treatment Facility:					
Utility - Water	35	4,000.00	5,300.00	(1,300.00)	-24.5%
Gasoline & Diesel	43	15,000.00	10,000.00	5,000.00	50.0%
Independent Lab	45	18,000.00	18,000.00	-	0.0%
Safety Equipment	46	8,000.00	10,000.00	(2,000.00)	-20.0%
Maint - Treatment Plant	48	140,000.00	140,000.00	-	0.0%
Maint - Vehicles	52	17,700.00	12,000.00	5,700.00	47.5%
Maint - Plant Lab	53	7,000.00	6,000.00	1,000.00	16.7%
Flemington Wet Weather Facility:					
Misc Contingencies & Emergency	60	7,500.00	10,000.00	(2,500.00)	-25.0%
Legal	61	40,000.00	25,000.00	15,000.00	60.0%
Accounting & Audit	62	8,000.00	8,000.00	-	0.0%
Insurance	64	6,500.00	6,500.00	-	0.0%
Permits	65	7,500.00	13,500.00	(6,000.00)	-44.4%
Chemicals	66	17,000.00	18,000.00	(1,000.00)	-5.6%
Service Supplies & Equip Lab	68	20,000.00	10,000.00	10,000.00	100.0%
Safety Supplies & Equip	69	1,250.00	750.00	500.00	66.7%
Maint - Operations	70	2,500.00	2,500.00	-	0.0%
Maint - Instruments & Meters	72	4,000.00	4,000.00	-	0.0%
		<u>\$ 323,950.00</u>	<u>\$ 299,550.00</u>	<u>\$ 24,400.00</u>	8.1%

Prior Year Adopted Appropriations Schedule

Raritan Township Municipal Utilities Authority

	FY 2019 Adopted Budget					Total All Operations
	Sewer	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS						
<i>Administration - Personnel</i>						
Salary & Wages	\$ 268,544					\$ 268,544
Fringe Benefits	137,150					137,150
Total Administration - Personnel	405,694	-	-	-	-	405,694
<i>Administration - Other (List)</i>						
Other Admin Expenses (See Attached)	706,776					706,776
						-
						-
						-
Miscellaneous Administration*	332,030					332,030
Total Administration - Other	1,038,806	-	-	-	-	1,038,806
Total Administration	1,444,500	-	-	-	-	1,444,500
<i>Cost of Providing Services - Personnel</i>						
Salary & Wages	2,163,058					2,163,058
Fringe Benefits	748,509					748,509
Total COPS - Personnel	2,911,567	-	-	-	-	2,911,567
<i>Cost of Providing Services - Other (List)</i>						
Other COPS Expense (See Attached)	1,620,388					1,620,388
						-
						-
						-
Miscellaneous COPS*	299,550					299,550
Total COPS - Other	1,919,938	-	-	-	-	1,919,938
Total Cost of Providing Services	4,831,505	-	-	-	-	4,831,505
Total Principal Payments on Debt Service in Lieu of Depreciation	432,375	-	-	-	-	432,375
Total Operating Appropriations	6,708,380	-	-	-	-	6,708,380
NON-OPERATING APPROPRIATIONS						
Total Interest Payments on Debt	166,620	-	-	-	-	166,620
Operations & Maintenance Reserve						-
Renewal & Replacement Reserve						-
Municipality/County Appropriation						-
Other Reserves						-
Total Non-Operating Appropriations	166,620	-	-	-	-	166,620
TOTAL APPROPRIATIONS	6,875,000	-	-	-	-	6,875,000
ACCUMULATED DEFICIT						-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,875,000	-	-	-	-	6,875,000
UNRESTRICTED NET POSITION UTILIZED						
Municipality/County Appropriation	-	-	-	-	-	-
Other						-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 6,875,000	\$ -	\$ -	\$ -	\$ -	\$ 6,875,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 335,419.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 335,419.00
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Debt Service Schedule - Principal

Raritan Township Municipal Utilities Authority

If Authority has no debt X this box										
		Fiscal Year Ending in								
		Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Principal Outstanding
Sewer	See Attached	\$ 432,375	\$ 437,375	\$ 546,676	\$ 660,876	\$ 670,875	\$ 680,875	\$ 695,875	\$ 6,534,407	\$ 10,226,959
										-
										-
										-
	Total Principal	432,375	437,375	546,676	660,876	670,875	680,875	695,875	6,534,407	10,226,959
N/A										-
										-
										-
	Total Principal	-	-	-	-	-	-	-	-	-
N/A										-
										-
										-
	Total Principal	-	-	-	-	-	-	-	-	-
N/A										-
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	Total Principal	-	-	-	-	-	-	-	-	-
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	Total Principal	-	-	-	-	-	-	-	-	-
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	Total Principal	-	-	-	-	-	-	-	-	-
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	Total Principal	-	-	-	-	-	-	-	-	-
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										-
	Total Principal	-								

Raritan Township Municipal Utilities Authority
For the Period January 1, 2020 to December 31, 2020

	<i>Fiscal Year Ending in</i>								Total Principal Outstanding
	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	
<i>Sewer</i>									
Bond Series 2010	\$ 175,000	\$ 180,000							\$ 180,000
Bond Series 2017	10,000	10,000	\$ 200,000	\$ 210,000	\$ 220,000	\$ 225,000	\$ 235,000	\$ 1,330,000	2,430,000
NJEIT Loan Series 2012	118,270	118,270	118,271	123,271	123,270	128,270	128,270	788,080	1,527,702
NJEIT Loan Series 2015A-1	51,279	51,279	51,279	51,279	51,279	51,279	56,279	511,509	824,183
NJEIT Loan Series 2015A-2	77,826	77,826	77,826	82,826	82,826	82,826	82,826	873,266	1,360,222
NJEIT Loan (estimated)			99,300	193,500	193,500	193,500	193,500	3,031,552	3,904,852
Total Principal	432,375	437,375	546,676	660,876	670,875	680,875	695,875	6,534,407	10,226,959
TOTAL PRINCIPAL ALL OPERATIONS	\$ 432,375	\$ 437,375	\$ 546,676	\$ 660,876	\$ 670,875	\$ 680,875	\$ 695,875	\$ 6,534,407	\$ 10,226,959

Debt Service Schedule - Interest

Raritan Township Municipal Utilities Authority

If Authority has no debt X this box		Fiscal Year Ending in								Total Interest Payments Outstanding
Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter			
Sewer										
See Attached	\$ 166,620	\$ 145,105	\$ 158,805	\$ 171,955	\$ 157,605	\$ 143,104	\$ 100,150	\$ 496,100	\$ 1,372,824	
Total Interest Payments	166,620	145,105	158,805	171,955	157,605	143,104	100,150	496,100	1,372,824	
N/A										
Total Interest Payments	-	-	-	-	-	-	-	-	-	
N/A										
Total Interest Payments	-	-	-	-	-	-	-	-	-	
N/A										
Total Interest Payments	-	-	-	-	-	-	-	-	-	
N/A										
Total Interest Payments	-	-	-	-	-	-	-	-	-	
N/A										
Total Interest Payments	-	-	-	-	-	-	-	-	-	
TOTAL INTEREST ALL OPERATIONS	\$ 166,620	\$ 145,105	\$ 158,805	\$ 171,955	\$ 157,605	\$ 143,104	\$ 100,150	\$ 496,100	\$ 1,372,824	

Raritan Township Municipal Utilities Authority									
For the Period		January 1, 2020		to		December 31, 2020			
Fiscal Year Ending in									
	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter	Total Interest Payments Outstanding
Sewer									
Bond Series 2010	\$ 10,700	\$ 3,600							\$ 3,600
Bond Series 2017	97,400	97,000	\$ 92,800	\$ 84,600	\$ 76,000	\$ 67,100	\$ 57,900	\$ 137,000	612,400
NJEIT Loan Series 2012	24,267	22,517	20,767	19,017	17,017	15,016			94,334
NJEIT Loan Series 2015A-1	9,500	9,000	8,500	8,000	7,500	7,000			40,000
NJEIT Loan Series 2015A-2	13,738	12,988	12,238	11,488	10,488	9,488			56,690
NJEIT Loan (estimated)	11,015		24,500	48,850	46,600	44,500	42,250	359,100	565,800
Total Interest Payments	166,620	145,105	158,805	171,955	157,605	143,104	100,150	496,100	1,372,824
TOTAL INTEREST ALL OPERATIONS	166,620	145,105	158,805	171,955	157,605	143,104	100,150	496,100	1,372,824

Net Position Reconciliation

Raritan Township Municipal Utilities Authority

For the Period

January 1, 2020

to

December 31, 2020

FY 2020 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 12,271,087					\$ 12,271,087
Less: Invested in Capital Assets, Net of Related Debt (1)	23,120,987					23,120,987
Less: Restricted for Debt Service Reserve (1)	644,288					644,288
Less: Other Restricted Net Position (1)	36,031					36,031
Total Unrestricted Net Position (1)	(11,530,219)	-	-	-	-	(11,530,219)
Less: Designated for Non-Operating Improvements & Repairs						-
Less: Designated for Rate Stabilization						-
Less: Other Designated by Resolution						-
Plus: Accrued Unfunded Pension Liability (1)	5,823,239					5,823,239
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	9,037,876					9,037,876
Plus: Estimated Income (Loss) on Current Year Operations (2)						-
Plus: Other Adjustments (attach schedule)						-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	3,330,896	-	-	-	-	3,330,896
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	874,750	-	-	-	-	874,750
Appropriation to Municipality/County (3)	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	874,750	-	-	-	-	874,750
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR						
Last issued Audit Report (4)	\$ 2,456,146	\$ -	\$ -	\$ -	\$ -	\$ 2,456,146

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 326,557 \$ - \$ - \$ - \$ - \$ 326,557

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020
RARITAN
TOWNSHIP
MUNICIPAL
UTILITIES
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

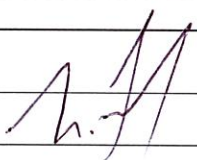
RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Raritan Township Municipal Utilities Authority, on the 17th day of October, 2019.

OR

☐ It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Ray Frank		
Title:	Chief Operator / Interim Executive Director		
Address:	365 Old York Road, Flemington, NJ 08822		
Phone Number:	(908)782-7453	Fax Number:	(908)782-7466
E-mail address:	RFrank@rtmua.com		

2020 CAPITAL BUDGET/PROGRAM MESSAGE

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM JANUARY 1, 2020 TO DECEMBER 31, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

Yes. The Authority serves other municipalities and there are service agreements with them that included reimbursement for certain operating and capital requirements.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes.

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

In the process of Assessing.

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

Unrestricted net position and debt service are utilized for the capital budget when applicable.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None.

Add additional sheets if necessary.

Proposed Capital Budget

Raritan Township Municipal Utilities Authority
For the Period January 1, 2020 to December 31, 2020

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Sewer	See Attached	\$ 2,493,750	\$ 874,750	\$ -	\$ 1,619,000	\$ - \$ -
		-				
		-				
		-				
Total	N/A	2,493,750	874,750	-	1,619,000	- -
		-				
		-				
		-				
Total	N/A	-	-	-	-	-
		-				
		-				
		-				
Total	N/A	-	-	-	-	-
		-				
		-				
		-				
Total	N/A	-	-	-	-	-
		-				
		-				
		-				
Total	N/A	-	-	-	-	-
		-				
		-				
		-				
Total		-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET		\$ 2,493,750	\$ 874,750	\$ -	\$ 1,619,000	\$ - \$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

Raritan Township Municipal Utilities Authority

For the Period January 1, 2020

to

December 31, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Mechanical Screen & Headworks Bldg.	\$ -					
Final Clarifier Improvements	1,619,000			\$ 1,619,000		
Sludge Holding Tank Replacement	-					
Sewer Evaluation Rehabilitation	-					
Phosphorus Removal	-					
FWWF Equalization Tank Constr.	520,000	\$ 520,000				
Aeration Tank Valves	-					
Equipment	325,750	325,750				
Building Improvements	29,000	29,000				
TOTAL PROPOSED CAPITAL BUDGET	\$ 2,493,750	\$ 874,750	\$ -	\$ 1,619,000	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

Raritan Township Municipal Utilities Authority

Fiscal Year Beginning in

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Raritan Township Municipal Utilities Authority
For the Period January 1, 2020 to December 31, 2020

		<i>Fiscal Year Beginning in</i>					
		Current Year					
	Estimated Total Cost	Proposed Budget	2021	2022	2023	2024	2025
<i>Sewer</i>							
Mechanical Screen & Headworks Bldg.	\$ 1,000,000		\$ 1,000,000				
Final Clarifier Improvements	3,238,000	\$ 1,619,000	1,619,000				
Sludge Holding Tank Replacement	1,020,000		20,000	\$ 500,000	\$ 500,000		
Sewer Evaluation Rehabilitation	3,500,000		1,000,000	1,000,000	1,000,000	\$ 500,000	
Phosphorus Removal	3,000,000					2,000,000	\$ 1,000,000
FWWF Equalization Tank Constr.	520,000	520,000					
Aeration Tank Valves	270,000		270,000				
Equipment	325,750	325,750					
Building Improvements	29,000	29,000.00					
TOTAL	\$ 12,902,750	\$ 2,493,750	\$ 3,909,000	\$ 1,500,000	\$ 1,500,000	\$ 2,500,000	\$ 1,000,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Raritan Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

		<i>Funding Sources</i>				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Sewer</i>						
	See Attached	\$ 12,902,750	\$ 1,144,750		\$ 11,758,000	
		-				
		-				
		-				
	Total	12,902,750	1,144,750	-	11,758,000	-
<i>N/A</i>						
		-				
		-				
		-				
	Total	-	-	-	-	-
<i>N/A</i>						
		-				
		-				
		-				
	Total	-	-	-	-	-
<i>N/A</i>						
		-				
		-				
		-				
	Total	-	-	-	-	-
<i>N/A</i>						
		-				
		-				
		-				
	Total	-	-	-	-	-
<i>N/A</i>						
		-				
		-				
		-				
	Total	-	-	-	-	-
<i>N/A</i>						
		-				
		-				
		-				
	Total	-	-	-	-	-
TOTAL		<u>\$ 12,902,750</u>	<u>\$ 1,144,750</u>	<u>\$ -</u>	<u>\$ 11,758,000</u>	<u>\$ -</u>
	Total 5 Year Plan per CB-4	<u>\$ 12,902,750</u>				
	Balance check	-	- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Raritan Township Municipal Utilities Authority

For the Period January 1, 2020 to December 31, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Mechanical Screen & Headworks Bldg.	\$ 1,000,000			\$ 1,000,000		
Final Clarifier Improvements	3,238,000			3,238,000		
Sludge Holding Tank Replacement	1,020,000			1,020,000		
Sewer Evaluation Rehabilitation	3,500,000			3,500,000		
Phosphorus Removal	3,000,000			3,000,000		
FWWF Equalization Tank Constr.	520,000	\$ 520,000				
Aeration Tank Valves	270,000	270,000				
Equipment	325,750	325,750				
Building Improvements	29,000	29,000				
Total 5 Year Plan per CB-4	<u>\$ 12,902,750</u>	<u>\$ 1,144,750</u>	<u>\$ -</u>	<u>\$ 11,758,000</u>	<u>\$ -</u>	<u>\$ -</u>
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.